

**CITY OF RADCLIFF
PARKS GROUNDSKEEPER
POSITION DESCRIPTION**

CLASS TITLE: PARKS GROUNDSKEEPER

CLASS CHARACTERISTICS: Under supervision of the Parks Supervisor

GENERAL DUTIES AND REPONSIBILITIES:

JOB OVERVIEW: Under direct supervision, an incumbent in this class is responsible for performing semi-skilled and unskilled manual labor related to the care and maintenance of facilities (i.e. athletic/sports fields, benches, etc.) This position is required to perform ordinary protective service in general and specific upkeep of facilities and in the care of tools and equipment. Assignments are outlined in detail and work is frequently checked by inspection.

GENERAL DUTIES AND RESPONSIBILITIES:

- Uses power equipment, i.e. tractor lawn mowers, grass cutters, etc. in the maintenance mowing, raking and cutting of grass in municipal parks;
- Uses various power and no-power tools in the trimming and/or removal of brush and trees in park areas;
- Operates a pick-up truck or other vehicle to transport equipment, supplies or personnel to various park sites;
- Prepares athletic fields for play including cutting grass, removing litter/debris, lining fields, etc.;
- Maintains paths, driveways, and parking lots including sweeping of areas, snow removal, and minor black top repair;
- Paints and repairs park benches, buildings, equipment, and fences, etc.;
- Participates in ground maintenance, including seasonal care of trees, shrubs, flowers, ground preparation for lawn rejuvenation, planning and fertilizing activities, including pesticide application and control;
- Provides manual labor functions as directed (e.g. digging holes, trenches, raking, hoeing and lifting, etc.);
- Performs janitorial and custodial maintenance of recreational facilities grounds;
- **Must be able to work weekends and evenings as necessary or required by scheduled activities.**
- **Assists in the performance of other departmental activities as assigned.**

MINIMUM REQUIREMENTS: High School Diploma or equivalent, possession of a valid Kentucky operator's license, lift and move 50 pounds safely and properly, physically able to work outside year-round, must have the ability to obtain C.P.R. and First Aid and Safety certifications.

SPECIAL KNOWLEDGE, SKILLS, AND ABILITIES: Thorough knowledge of the procedures and equipment involved in the preparation and maintenance of various types of playing fields. Ability to safely operate and maintain various types of lawn care equipment and tractors required in the maintenance of recreation facilities. Ability to understand and follow oral and written instructions. Ability to deal courteously with the public and to establish and maintain effective working relationship with the City Officers, employees, and the general public. Must possess the physical ability to climb stairs, squat, stand, and sit for long periods of time. Must be able to lift and carry items over 50 pounds. Must be able to operate a motor vehicle. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.